

CENTRALIA HIGH SCHOOL STUDENT LEADER HANDBOOK



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Purpose

This student leadership handbook was created as a tool for ensuring a standard in the student leadership organization of the Centralia High School Bands. The handbook ensures that all leaders are knowledgeable of the tasks and duties associated with their position so they may perform their assigned responsibilities with accuracy and efficiency.

The student leadership of the Band plays an integral role in ensuring that morale, spirit, and tradition is kept for all students involved in the organization. To ensure the reliability, integrity, and efficiency of the band program, all leadership members must adhere to the rules and regulations stated in this leadership handbook. Leaders will also adhere to the school and regular band handbook general regulations or face possible removal of office.

Positions

Listed below are the job descriptions of the CHS Bands Student Leaders. It is impossible to list every duty for each position; however, this purpose is to get a general idea of the expectations. Remember that every job is a year-long position.

Drum Major:

Job Description: The Drum Major serves as the most visible face of the marching program. Displaying exemplary poise and drive, they direct and motivate the ensemble towards greatness. They also foster a productive and positive environment in all settings, whether in rehearsal or otherwise.

Job Duties:

- Provide musical leadership to the ensemble, both in performance and rehearsal. Drum Majors must know the score they are rehearsing and contribute their knowledge and expertise to both musical and field rehearsals.
- Direct the ensemble in rehearsals and performance. Instruct students in marching technique and drill. Communicate with other student leaders to improve ensemble performance and morale.
- Assist with musical rehearsals throughout the year.
- Exhibit exemplary spirit and drive to the ensemble, motivating them to exceptional results. Maintain a positive attitude, both on and off the field.
- Communicate clearly and directly with staff members and be able to convey information clearly to ensemble leadership.
- Field and address student questions and issues as they arise.
- Work closely with band leadership to maintain a positive image for the ensemble
- Additional duties as necessary.

Section Leader:

Job Description: The Section Leader is responsible for providing direction to their section, whether musical, marching or organizational. This person assists the program by running sectionals, clarifying marching directions, and helping to encourage good morale in their sections.

Job Duties:

- Direct the assigned section, in both marching and concert contexts. Serve as a model of musical excellence and rehearsal technique for section members
- Schedule and oversee sectionals as necessary
- Collaborate with band leadership to ensure that section members are fully informed about program activities. Serve as a critical relay point for communication between leadership and students.
- Schedule and coordinate activities that foster a good sense of section morale.

Brass/Color Guard/Drum/Woodwind Captain:

Job Description: The Captain is responsible for providing direction and overseeing larger sections of the ensemble. The Captain will be selected from the chosen Section Leaders. This person assists the program by running large sectionals and helping to encourage good morale in their sections.

Job Duties:

- Same as Section Leader, but on a larger scale.

Rehearsals

Attendance to all in **and** out of school rehearsals is imperative to the success of the overall program. The following guidelines have been placed for all leadership students.

1. Leadership must have zero (0) unexcused absences.
2. Leadership is expected to arrive at the rehearsal and be ready to go at least 10 minutes prior to the rehearsal start time (unless otherwise stated for a call time).
3. Leadership will assist with specific jobs pertaining to the rehearsal (Ex: setting up yard line markers, podiums, etc.) Those jobs must be completed prior to the start of rehearsal.

Performances

Attendance to all performances is absolutely necessary. The following guidelines have been placed for all leadership students.

1. Leadership must have zero (0) unexcused absences.
2. Excused absences at performances will not be allowed except in the case of an emergency (Severe illness, death in the family, etc.) It is at the director's discretion as to an excusable absence from a performance.
3. Leadership is expected to arrive for a call time and be ready to go at least 15 minutes prior to the performance call time (unless otherwise stated for a call time).

Academics

Students must maintain at least a 2.5 grade point average with no F's in any class and NO unexcused absences in any class. Regular grade checks will occur. If a student is in violation of this, they will have two weeks to improve the grade(s). If no improvement has been made the student will be removed from their leadership position.

Other Expectations

- The leaders of the CHS Band are expected to express character, leadership, and service to all members, staff, and director of the band.
- The leaders will always represent themselves in a manner as to not reflect an undesirable image on the organization or school.
- All leaders will express respect and courtesy to fellow leaders, band members, staff, director, and administration.
- Student leaders are expected to complete tasks and duties responsible to them in an efficient, safe, and timely manner.
- Student leaders will follow the direction and instructions set by the director and fulfill those duties with a positive attitude. Support of the director's decision is imperative! Leaders should support the ideals, philosophies, and goals of the band director at all times.
- Leaders are expected to be premier members of the band by:
 - Memorizing music prior to camp
 - Having music and drill charts with them at all rehearsals
 - Having correct rehearsal attire at all rehearsals
 - Participation in "spirit events"
- BE A POSITIVE ROLE MODEL!

CHS BAND LEADERSHIP HANDBOOK CONTRACT

Congratulations on making the decision to pursue a leadership position in the Marching Showcase. This handbook was written for all leadership students and their families. After reading the leadership handbook, please complete bottom portion of this page, and return it to the director. Failure to return the contract will result in the student being removed from contention for a leadership position. You must also fill out the student leader application.

I, _____, have read and understood the
(student's name - please print)
Centralia High School Student Leader Handbook. As a _____,
(Leadership position(s) desired)

I feel as though I can make a positive contribution to the instrumental music program at Centralia High School. As a student leader, I will follow all rules and procedures and expectations outlined herein.

Date: _____

Student Name (Please Print) _____

Student Signature: _____

Parent Name (Please Print): _____

Parent Signature: _____